

**St. Agnes Finance Council  
Meeting Minutes**

<b>MEETING:</b> St. Agnes Finance Council	<b>CHAIR:</b> Skip Duchesneau
<b>DATE:</b> January 27, 2021 at 9:15 a.m.	<b>Secretary:</b> Recording Secretary: Babs Debes
<b>LOCATION:</b> Social Hall with Social Distance and by Zoom	
<b>ATTENDANCE:</b> Fr. Timothy, Skip Duchesneau, Mike Elsenpeter, Michelle Nistler, Terri Fierstine, Pam Nelson, Mark Vondenkamp, Pat Mortale, Jonie LaFontaine, Babs Debes	<b>ABSENT:</b>
<b>TIME BEGUN:</b> 9:30 a.m.	<b>TIME ENDED:</b> 10:30 a.m.

Agenda Item	Discussion Highlights	Final Conclusion	Action Items/Person Responsible
Call to order Opening Prayer Review/approval of previous meeting minutes	Meeting called to order Fr. Timothy gave the opening Prayer Previous meeting minutes from October, 2020 were reviewed.	Motion made, seconded and carried to approve minutes as presented.	
Review of December Financial reports	December 2020 Financial reports including the Balance Sheet, Monthly Comparison, Ledger to Budget and Cash on hand spreadsheet was reviewed and discussed. It was noted positive income over expenses for the first quarter of the Fiscal year. Babs noted the PPP loan forgiveness application was approved and PPP loan moved from Balance Sheet as a Liability to Grant income. Also noted both parishes applied for the \$3000 Covid grant money from Cass County and was accepted. The \$3000 for both parishes was received and deposited.	Motion made, seconded and carried to accept the December Financial reports as presented.	

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<p>Building Issues Natural Gas Conversion</p>	<p>Has been completed a bit above budget due to additional piping cost.</p>	<p>Money has been donated specifically to cover the conversion cost.</p>	
<p>Update on "water out back" and tar or concrete overlay</p>	<p>Fr. Tim noted southside tar has sunk 2 - 4 inches, Anderson Bros came and worked on improving water flow but insufficient to solve the entire problem. Will obtain additional bids to resurface and rechannel water flow on that side of the building. Currently have bid from Northern Paving, waiting on bid from Anderson Bros.</p>	<p>Potential cost of this project could be around \$10,000. Much discussion on need to do work as soon as possible to prevent further problems. Consensus was to approve the project. Mark will work with Fr. Tim on bids for the project.</p>	
<p>Lighting project</p>	<p>Electrician working to complete including adding LED tube lights and motion sensors, there will be additional rebates also.</p>		
<p>Project Beauty and Adoration Chapel</p>	<p>Altar plans finalized, Fr. Tim will meet with Lamperts and define timeline for completion.</p> <p>Discussed flooring needs for the main church, noted need for more than one bid due to the size of the project. Fr. Tim will work with a subcommittee on design and materials.</p>		
<p>Removal of old fuel oil boiler and buried tank.</p>	<p>Babs noted Orton Oil has volunteered to remove the buried tank in the spring with no cost to the Parish. Removal of the old fuel oil boiler is included in the bids for replacement of this boiler with one that used natural gas.</p>		
<p>MN power rebate update</p>	<p>Rebate of \$6312.20 has been received. There will be additional rebates when lighting project with inclusion of LED's is completed.</p>		
<p>Gutters - southside</p>	<p>Have been installed.</p>		

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AGENDA	DISCUSSION	FINDINGS	ACTION
Covid Update	<p>Fr. Tim noted that studies have shown when 100% compliance with COVID cleaning guidelines for churches, there have been no significant outbreaks of Covid in these churches. This should reassure parishioners that it is safe to return to mass. Our staff have been actively calling and checking on parishioners weekly. The Thursday group at Sacred Heart is helping with this project for Sacred Heart Parishioners.</p>	<p>Fr. Tim and staff will be working on a welcome back plan as Covid restrictions are lifted.</p>	
Next meeting date	<p>April 14 at 9:30 a.m.</p>		<p>Babs will send out Outlook invitation.</p>
Closing Prayer	<p>Fr. Tim gave the closing prayer</p>		
Meeting Adjourned	<p>Motion made, seconded and carried to adjourn the meeting.</p>		

