

**St. Agnes Finance Council
Meeting Minutes**

MEETING: St. Agnes Finance Council Budget meeting	CHAIR: Skip Duchesneau
DATE: June 2, at noon by Zoom	Secretary: Recording Secretary: Babs Debes
LOCATION: St. Agnes Meeting Room	
ATTENDANCE: Fr. Timothy, Skip Duchesneau,, Mike Elsenpeter, Pat Mortale, Terri Fierstine, Joni LaFontaine, Babs Debes	ABSENT: Pam Nelson
TIME BEGUN: 9:30 a.m.	TIME ENDED: 10:30 a.m.

Agenda Item	Discussion Highlights	Final Conclusion	Action Items/Person Responsible
Call to order	Meeting called to order		
Opening Prayer	Fr. Timothy gave the opening Prayer		
Year to date Financial Review	Babs reviewed the Financial reports through the end of May (11 months of current Fiscal year). It was noted Ordinary income is about \$9000 below budgeted year to date income with special income significantly over budget due to Auction fundraiser and fundraising for the new HVAC system.	HVAC system cost is 41K which will use up any income over expenses currently on the books through the end of May.	
Review of proposed budget	The proposed budget which was prepared before COVID situation was reviewed. Given the current situation, the Council requested ordinary income be projected at \$150,000 for Fiscal 21. It was noted there is no excess Auction/fundraising income in the proposed budget as presented and that will remain the same. The Council requested expenses be analyzed for possible reductions to balance the proposed budget.	Staff will review and modify the proposed budget as requested. When drafted, the new proposed budget will be sent out by e-mail for vote.	

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Finance Council Membership	Fr. Tim noted Chad Nelson will be leaving the Council at the end of June so a new member is needed. Three qualified names were presented, Jackie Duff, Mark Vandenkamp and Richard Weinberger. In accordance with the Finance Council constitution, a name was drawn to appoint the member. New member to the Council starting a three year term July 1, 2020 is Mark Vandenkamp.	Fr. Tim will notify Mark. Babs will send out information and next meeting date.	
Adoration Chapel update	Decorative painting is almost done and money has been donated for a new altar in the Adoration chapel.		
Camera set up for live streaming	New camera equipment and a new laptop has been ordered. Sufficient funds were raised through donations to pay for the project. Currently live streaming through Facebook, will be looking also at YouTube.		
Next Meeting Date	next regular meeting July 22 at 10 a.m.		
Adjourn Meeting and Closing Prayer	Meeting was adjourned with a prayer by Fr. Tim.		